



ASA BOARD MEETING MINUTES		
4.4.2017	7:14pm-8:51pm	IHOP on Washington Ave.
Meeting called by	Board President-Ford Rusk	
Type of meeting	Scheduled Monthly board meeting	
Facilitator	Ford Rusk	
Note taker	Rebecca	
Attendees	Ford, Sybren, Kathryn, Chris, Chuck, Rudy, Ray	
FINANCIALS		
Discussion	<ol style="list-style-type: none"> 1. Reviewed treasurers report provided by Rudy. (Follow up to obtain an electronic copy.) 2. Follow up with John regarding account information 3. Follow up with Rudy regarding Associates that have paid. 	
BOARD MEMBERS/STATE NEWS		
Discussion	Changes in ASA Texas- Board positions available.	
SPONSORS/SPEAKERS & MONTHLY CHAPTER MEETINGS		
Discussion	<ol style="list-style-type: none"> 1. Ask John F if we have a screen 2. Ask Barbara to re-arrange the room to have enough wall space to project image on. 3. Continue to plan for meeting sponsors & speakers thru 12/2017 4. Implement plan: 3 speakers, 3 related topics, 15 minutes each 5. Schedule a meeting w/patty to go over deposit processes (Rebecca) 6. Use the training schedule to schedule guest speakers. 7. Obtain ideas at 4/11/2017 meeting from attendees regarding future meeting topics. 8. Develop new processes for Raffle (Suggested to have 1 grand prize from 1 vendor per month + other small items) 9. Create name tags for paid members & associates 10. Do appetizers 11. Develop stations where people must move around and get to know one another 12. Fill the sponsor and speaker slots for the remainder of 2017. (May- Dec) 13. Discuss dinner selections with Barbara at Fratelli's 713-664-7787. Ensure that guests are not self-serving themselves. 14. 39 attendees at March meeting. 15. Acquire a speaker to speak about opening lines of credit. 16. Look up Auto Labs for a Speaker 17. Obtain gifts for the raffle 18. Follow up on collecting from Timberline (NOVEMBER SPONSORSHIP) 	
Action Items	Person Responsible	Deadline
Contact Glenn Young w/Advantage Auto for Technical Training		
Follow up w/Brenda @ Plains Bank	Rebecca	4/20/2017
Follow up w/Brian @ XL		
Follow up w/O'Reilly	Rebecca	4/20/2017
Follow up w/David @ HCC	Rebecca	4/20/2017
TRAININGS		
Discussion	<ol style="list-style-type: none"> 1. ASA Texas Training- see April edition of shop talk. (emailed information to board members) 2. Set up a forum for inspection changes that are currently in process. Associates need to advise members of applicable changes 3. Vision Training recap (KVDP) 	



CHAPTER 8 CONCERNS

Discussion	<ol style="list-style-type: none"> 1. Associate membership dues \$240 2. State membership is down. Determine a method to increase membership across the board 3. Income from National has dropped tremendously. 4. Request membership list from Nationals. 5. Standards for State Inspection (Senate Bill 1588) 6. <u>Vote for chapter officers (must be in the May 2017 Shop Talk issue)</u> 7. Review Bi-laws for ASA Houston Chapter 8. Election is in June, Installation is in July 9. Add to the Board meeting agenda chapter 8 information. Go to the State Legislator website and enter key words for status.
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Action Items	Person Responsible	Deadline

SHOP TALK

Discussion	<ol style="list-style-type: none"> 1. Update Associate members contact information 2. Update Board Member contact information 3. Obtain Articles for future editions of Shop Talk 4. Follow up with Dan regarding removing John Miller from Mail Chimp 5. Make sure information is submitted to Dan Tidwell in a timely manner
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